



Newport Women's Aid is recruiting to the following post;

Newport Women's Aid is an organisation that provides temporary accommodation, information and support for women and children who are experiencing domestic abuse or live in fear of it.

***Female Information Centre Support Worker**

The successful candidate will ensure that as the first contact point with Newport Women's Aid the Information Centre meets the immediate information and support needs of women and exemplifies Newport Women's Aid's position as the leading specialist provider of information and services to women affected by Domestic Abuse (DA). You will manage public access to the Information Centre on behalf of Newport Women's Aid and carry out assessments of clients' needs in line with Newport Women's Aid aims. The successful candidate is required to participate in the organisation's 24 hour on-call rotas.

Hours 18.5 to 21 hours dependent on service needs and funding with fixed term contract until March 2013 in the first instance

Salary: £19126-£21519 pro rata for part time staff (NJC points 21 – 25)

Closing date for all applications: Friday 2nd December 2011

Interviews to be held in mid December 2011

For further information and/or an application pack please ring 01633 840258 or email lynda.williams@nptwomensaid.co.uk to receive the pack electronically.

This post will be subject to an enhanced Criminal Records Bureau Disclosure and open to Women only.

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***These roles are exempt under the Equality Act 2010 pursuant to Schedule 9, Part 1.**